

**TOWN OF CHEVY CHASE  
RADAR SPEED BOARD/LED STOP SIGN POLICY**

Under the provisions of the Town Charter, the Town Manager is authorized to construct, maintain, or remove a radar speed board or LED Stop sign on Town streets as directed by the Town Council. This document describes the decision process and standards followed by the Town in considering the installation or removal of such devices. At any time, the Town Council may take action that is contrary to this policy in the interest of public safety. *Please note that this policy is written to apply to requests for single devices. The Town will apply the same procedures to requests for multiple devices.*

**REQUESTS FOR INSTALLATION OF A RADAR SPEED BOARD OR LED STOP SIGN**

Requests for the installation of a radar speed board or LED Stop sign may be originated by petition of Town residents; by the management of public facilities adjacent to Town streets; or by the Town Council.

- **PETITION BY RESIDENTS**

Town residents residing within a street segment (a street segment is a section of street between two intersections) may petition the Town to consider the installation of a radar speed board within that street segment. The petition shall contain signatures from a majority of the households within that street segment.

Town residents residing near a “Stop” controlled intersection may petition the Town to consider the installation of an LED Stop sign. The petition shall contain signatures from a majority of households within the vicinity of the intersection. Houses in the vicinity of the intersection include those on the corner lots of the intersection and the two adjacent houses (if applicable) along each side of each street. At T-shaped intersections, houses in the vicinity include those on the corner lots of the intersection, the two adjacent houses (if applicable) along each side of each street, and the houses immediately across from the intersecting street.

- **REQUESTS ADJACENT TO PUBLIC FACILITIES**

Requests for a radar speed board or LED Stop sign on streets adjacent to public facilities, such as parks and schools, may be made in writing to the Town Council by the official responsible for the management of the facilities. The Town Council will decide whether to consider such requests.

- **COUNCIL-DIRECTED REQUESTS**

The Town Council may direct the Town Manager to perform a feasibility study for the installation of a radar speed board or LED Stop sign on any street segment or at any intersection within the Town.

## FEASIBILITY ANALYSIS OF RADAR SPEED BOARD AND LED STOP SIGN REQUESTS

Upon receipt of a qualifying petition by Town residents, or if directed by the Town Council, the Town Manager will evaluate the street segment or intersection to identify and recommend appropriate locations, if any, for a radar speed board or LED Stop sign.

The Town Manager shall provide a report to the Town Council detailing the findings and recommendations regarding the placement of such a device. The results of the feasibility study will be available to the public.

### COUNCIL CONSIDERATION

Following review of the record of the request, the Council may:

- Decide to not proceed with further consideration of the request; or
- Tentatively approve the installation of the device pending public notification.

If a radar speed board or LED Stop sign has been requested by petition of residents, and the Council decides to not proceed with consideration of the request, the petitioners will be advised of the Council's decision.

### PUBLIC NOTIFICATION

If the Council tentatively approves the installation of a radar speed board or LED Stop sign, the Town will notify the residents of the street segment (for a radar speed board) or the residents in the vicinity of the intersection (for an LED Stop sign) of the tentative approval. The notice will indicate that the proposed device will be installed by the Town unless written objection to the installation is received by the Town within 15 days of the distribution of the written notice.

If no written objection is received, the Town will proceed with installation of the device. If written objection to the approval is received, the Town will schedule the request for consideration by the Council at a public hearing.

### PUBLIC HEARING

The Town shall provide sufficient written notice of the public hearing to those residents of the street segment (for a radar speed board) or the residents in the vicinity of the intersection (for an LED Stop sign) and will use other available communication means to inform all Town residents.

Following the public hearing and consideration of the record of the request, the Town Council will make a final decision as to the placement of the radar speed board or LED Stop sign. The Town will notify residents in the street segment or in the vicinity of the intersection of the Council's decision. If approved, the device will be installed as soon as reasonably practicable.

## **REQUESTS FOR REMOVAL OF A RADAR SPEED BOARD OR LED STOP SIGN**

A radar speed board or LED Stop sign should remain in place for a reasonable period before removal is considered.

The removal process may be initiated by the same parties listed above. Petitions for the removal of a device shall include the signatures from a majority of households within the street segment (for a radar speed board) or in the vicinity of an intersection (for an LED Stop sign). The petition should state the reason for the removal request.

### **COUNCIL CONSIDERATION**

The Town Council shall review the record of the request. In the case of a radar speed board, the Town Manager will provide to the Town Council the data collected by the device. Following review of the record of the request, the Council may:

- Decide to not proceed with further consideration of the removal request;
- Tentatively approve the removal of the device pending public notification.

### **PUBLIC NOTIFICATION**

If the Council tentatively approves the removal of a radar speed board or an LED Stop sign, the Town will notify the residents of the street segment (for a radar speed board) or the residents in the vicinity of the intersection (for an LED Stop sign) of the tentative removal. The notice will indicate that the device will be removed by the Town unless written objection to the removal is received by the Town within 15 days of the distribution of the written notice.

If no written objection is received, the Town will proceed with removal of the device. If written objection to the removal is received, the Town will schedule the request for consideration by the Council at a public hearing.

### **PUBLIC HEARING**

The Town shall provide sufficient written notice of the public hearing to those residents of the street segment (for a radar speed board) or those residents in the vicinity of the intersection (for an LED Stop sign) and will use other available communication means to inform all Town residents.

Following the public hearing and consideration of the record of the request, the Town Council will make a final decision as to the removal of the device. The Town will notify residents residing in the street segment or in the vicinity of the intersection of the Council's decision.

Adopted February 8, 2023