



## SECONDARY EMPLOYER AGREEMENT FOR SECURITY RELATED WORK

<b>MSB USE ONLY</b>
_____
Application Date
_____
Approval Date
_____
Expiration Date

\_\_\_\_\_  
Employee's Name (Last, First, MI)

\_\_\_\_\_  
Secondary Employer (Corporate/Company Name)

\_\_\_\_\_  
Corporate/Company Address

It is agreed that the following stipulations will apply to all off-duty employment of Montgomery County Department of Police employees in watchman-security guard capacities.

1. The employee will be paid by check showing proper deduction of Social Security.
2. The employee will be covered by Workman's Compensation Insurance provided by the secondary employer.
3. The secondary employer hereby expressly agrees to maintain a comprehensive general public liability insurance policy in minimum amounts of \$500,000, which policy will cover the above named employee against any and all claims and/or liability resulting from such employment. (Not required for non-regular, occasional, or sporadic employment for a private individual.)
4. The secondary employer will further save harmless Montgomery County from any and all claim or liability resulting from such employment.
5. The secondary employer will make no attempts to exert any influence regarding a police decision involving whether an arrest should be made.
6. All formal charges for trespassing will be initiated only by the secondary employer or his designee, which designee will not include the employee.
7. It is further understood that this agreement shall be in force for a period of one calendar year from approval date and a resubmission of a new agreement shall be executed for reconsideration.
8. The secondary employer will pay officers to appear in court on their day off or during non-regularly scheduled working hours for civil incidents arising from off-duty employment activity.
9. If uniformed secondary employment work requires the simultaneous presence of six or more officers at the secondary employment site at one time, the secondary employer shall agree to hire an additional person whose full time position is that of a Montgomery County Police sergeant. The sergeant shall be responsible for supervising the employees at the secondary employment site consistent with the policies and procedures of the department. If no sergeant can be hired, an additional officer shall be hired and the most senior of the officers shall be responsible for supervising the employees at the secondary employment site.

\_\_\_\_\_  
Signature of Secondary Employer's Agent      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
Date      Time      Name of Secondary Employee's Agent (Print)

\_\_\_\_\_  
Signature of Employee      \_\_\_\_\_      \_\_\_\_\_  
Date      Name of Secondary Employer (Print)

**Notes:**

1. This form is referred to as the MCP 305 in Article 27, FOP Collective Bargaining Agreement.
2. Prepare original only and forward it with the MCP 307 to the Assistant Chief, MSB.
3. A copy of this form without original signatures will not be accepted.
4. The agent for the secondary employer signing this form must be the same person identified in Section II of the related MCP 307.

Function Code: 355  
CALEA: 22.3.4.e  
Proponent Unit: MSB