

FISCAL YEAR 2022 PROPOSED BUDGET

REVENUES

TAXES

Income Taxes

FY21 Budget: \$2.70M FY21 Est. Actual: \$3.07M FY22 Budget: \$2.70M

- **Source:** The Town receives 17% of Town residents' Montgomery County income tax liability. The local income tax charged by Montgomery County is 3.2%.
- **Rationale:** Due to the potential impact on income tax reimbursements arising from the public health crisis, the FY22 budget assumes tax revenues will be \$370,000 less than estimated to be received in FY21 and are in line with the state's forecast for income tax receipts.

Real Property Taxes

FY21 Budget: \$124,500 FY21 Est. Actual: \$124,500 FY22 Budget: \$124,500

- **Source:** The Town may levy a real property tax that is paid by Town residents to the County and returned to the Town. If the Town levies a real property tax, Montgomery County will provide monies to the Town for savings realized by not providing certain services in Town (see Montgomery County Tax Duplication Reimbursement).
- **Rationale:** The Town Council is proposing to adopt a real property tax of \$0.0098 per \$100 of assessed value for FY22. This is the same rate as in FY21 and reflects the constant yield tax rate, which is a property tax rate that, when applied to new real estate assessments, will produce the same revenue in the coming taxable year that was produced in the prior taxable year.

Highway User Revenue

FY21 Budget: \$121,000 FY21 Est. Actual: \$107,000 FY22 Budget: \$113,000

- **Source:** The Town receives a disbursement from the State based on Town road mileage and the number of registered motor vehicles in the Town.
- **Rationale:** The FY22 budget is based on an estimate from the State Highway Administration.

Utility Property Taxes

FY21 Budget: \$29,000 FY21 Est. Actual: \$31,000 FY22 Budget: \$31,000

- **Source:** The Town may levy a tax on utility property in the Town. This tax is paid by utility companies, not by Town residents. It is collected by the County and returned to the Town.
- **Rationale:** The Town Council is proposing to maintain a utility property tax of \$0.66 per \$100 of assessed value for FY22.

REIMBURSEMENTS & BANK SHARES

Montgomery County Tax Duplication Reimbursement

FY21 Budget: \$132,000 FY21 Est. Actual: \$132,000 FY22 Budget: \$170,000

- **Source:** If the Town levies a property tax, Montgomery County will provide monies to the Town for savings realized by not providing certain services in Town.
- **Rationale:** The budget is based on estimates from Montgomery County.

Bank Shares

FY21 Budget: \$500 FY21 Est. Actual: \$500 FY22 Budget: \$500

- **Source:** The State of Maryland distributes these funds annually in February.
- **Rationale:** This revenue is regulated by law and remains the same from year to year. It is received by about half of Maryland’s cities and towns. It represents a hold harmless grant for a discontinued tax in those municipalities where owners of stock from financial institutions resided prior to July 1, 1968.

PERMIT FEES & CABLE TV REVENUE

Cable T.V. Franchise Fees

FY21 Budget: \$40,000 FY21 Est. Actual: \$40,000 FY22 Budget: \$40,000

- **Source:** The Town receives money from Montgomery County as part of the Town’s various cable franchise agreements, which are administered by the County.
- **Rationale:** For FY22, the County estimates that the Town will receive \$40,000.

Permit Fees

FY21 Budget: \$25,000 FY21 Est. Actual: \$20,000 FY22 Budget: \$20,000

- **Source:** This account includes all fees for construction and water drainage permits.
- **Rationale:** The FY22 budget is based on FY21 estimated actual revenue.

Variance Fees

FY21 Budget: \$4,000 FY21 Est. Actual: \$2,000 FY22 Budget: \$2,000

- **Source:** This account includes all application fees for traditional variances (\$400/application) and for administrative variances (\$200/application).
- **Rationale:** The FY22 budget is based on FY21 estimated actual revenue.

OTHER REVENUE

Interest Income (General Fund)

FY21 Budget: \$100,000 FY21 Est. Actual: \$15,000 FY22 Budget: \$15,000

- **Source:** This account includes interest on money deposited into the Montgomery County investment pool.
- **Rationale:** The FY22 is based on FY21 estimated actual revenue and accounts for low interest rates.

State Aid for Police Protection

FY21 Budget: \$51,000 FY21 Est. Actual: \$51,000 FY22 Budget: \$51,000

- **Source:** The account includes State funds to support the operational costs of the Town's off-duty police officers. Annual fund distributions are calculated according to the previous year's operations costs.
- **Rationale:** The FY22 budget is based on an estimate provided by the State.

Parking Fines/Meters

FY21 Budget: \$10,000 FY21 Est. Actual: \$10,000 FY22 Budget: \$10,000

- **Source:** This account includes revenue from payments of parking tickets issued by the Montgomery County Police Department and money collected from 5 parking meters on Willow Lane.
- **Rationale:** The FY22 budget is based on FY21 estimated actual revenue.

Miscellaneous

FY21 Budget: \$2,000 FY21 Est. Actual: \$2,000 FY22 Budget: \$2,000

- **Source:** This account includes any income that is not included in any other category, including admissions and amusement tax, occasional payments for damages from private contractors, as well as insurance rebates.
- **Rationale:** The FY22 budget is based on normal annual receipts.

Special Trash Collection

FY21 Budget: \$1,000 FY21 Est. Actual: \$1,000 FY22 Budget: \$1,000

- **Source:** This revenue is generated from four homes, not within the Town, that are serviced by the Town’s household trash contractor.
- **Rationale:** The FY22 budget represents the amount to be paid to the Town.

EXPENDITURES

GENERAL GOVERNMENT – SALARIES AND BENEFITS

Staff Salaries

FY21 Budget: \$400,000 FY21 Est. Actual: \$400,000 FY22 Budget: \$410,000

- **Purpose:** This account funds salaries for the Town Manager, Permitting and Code Enforcement Manager, Administrative Assistant, and Maintenance Technician.
- **Rationale:** The FY22 budget provides funding for four full-time employees. A 3.5% performance step increase for all employees is calculated in the budgeted amount.

Health Insurance

FY21 Budget: \$60,000 FY21 Est. Actual: \$60,000 FY22 Budget: \$63,000

- **Purpose:** This account funds health insurance for the Town’s employees through the State of Maryland.
- **Rationale:** The cost of health insurance benefits is determined by the State of Maryland. The FY22 budget reflects an anticipated slight increase in premium rates.

Retirement

FY21 Budget: \$43,000 FY21 Est. Actual: \$43,000 FY22 Budget: \$45,000

- **Purpose:** This account funds the Town’s participation in two Montgomery County retirement plans: the Retirement Savings Plan (RSP), and the Guaranteed Retirement Income Plan (GRIP).
- **Rationale:** The employer contribution rate for the RSP for FY22 is 8%. The rate for the GRIP is 6.29%. These premium rates and fees are set by Montgomery County.

Social Security and Medicare

FY21 Budget: \$31,000 FY21 Est. Actual: \$31,000 FY22 Budget: \$35,000

- **Purpose:** This account funds the federally-mandated Social Security and Medicare programs for Town employees (excluding off-duty police officers).
- **Rationale:** The Town’s portion of Social Security and Medicare costs total 7.65% of employee salaries, estimated bonuses and overtime. This rate is set by the Federal Government.

Awards & Bonuses

FY21 Budget: \$30,000

FY21 Est. Actual: \$45,000

FY22 Budget: \$45,000

- **Purpose:** This account funds staff performance awards.
- **Rationale:** The FY22 budget includes funds for staff awards.

Overtime

FY21 Budget: \$10,000

FY21 Est. Actual: \$5,000

FY22 Budget: \$10,000

- **Purpose:** This account funds overtime work by Town employees.
- **Rationale:** The FY22 budget is based on an average of past expenditures.

Workers' Compensation

FY21 Budget: \$5,000

FY21 Est. Actual: \$5,000

FY22 Budget: \$5,000

- **Purpose:** This account funds workers' compensation insurance for Town employees (excluding off-duty police officers) through Chesapeake Employers Insurance.
- **Rationale:** Rates are based on staff payroll figures and the Town's history of employee injuries.

Unemployment Insurance

FY21 Budget: \$500

FY21 Est. Actual: \$500

FY22 Budget: \$500

- **Purpose:** This account funds state-mandated unemployment insurance for Town employees (excluding off-duty police) through the Maryland Unemployment Insurance Trust Fund.
- **Rationale:** The Town's unemployment insurance rate is set by the State of Maryland. The FY22 budget is based on the first \$8,500 of wages paid to each employee during the calendar year.

GENERAL GOVERNMENT – PROFESSIONAL SERVICES

Legal Counsel

FY21 Budget: \$75,000 FY21 Est. Actual: \$85,000 FY22 Budget: \$85,000

- **Purpose:** This account funds the Town’s legal representation.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Code Enforcement

FY21 Budget: \$35,000 FY21 Est. Actual: \$15,000 FY22 Budget: \$25,000

- **Purpose:** This account funds a part-time contractor for code enforcement services.
- **Rationale:** The FY22 budget is based on approximately 10 hours/week of code enforcement services.

Management Consultant

FY21 Budget: \$35,000 FY21 Est. Actual: \$5,000 FY22 Budget: \$25,000

- **Purpose:** This account funds a part-time management consultant.
- **Rationale:** The FY22 budget is based on approximately 10 hours/week of consulting management services.

Civil Engineering/Plan Review

FY21 Budget: \$30,000 FY21 Est. Actual: \$40,000 FY22 Budget: \$40,000

- **Purpose:** This account includes funds for professional services, including engineers, plan reviewers, architects, and land use/planning firms, as well as other professional assistance as needed.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Permit Parking/Parking Meter Enforcement

FY21 Budget: \$25,00 FY21 Est. Actual: \$0 FY22 Budget: \$25,000

- **Purpose:** This account includes funds for permit parking and parking meter enforcement.
- **Rationale:** The FY22 budget funds this service.

Accounting Services

FY21 Budget: \$24,000 FY21 Est. Actual: \$24,000 FY22 Budget: \$30,000

- **Purpose:** This account funds a part-time contractor for accounting services.
- **Rationale:** The FY22 budget is based on a contract with an independent accountant.

Professional Services – Land Use/Planning /Development

FY21 Budget: \$20,000 FY21 Est. Actual: \$0 FY22 Budget: \$380,000

- **Purpose:** This account includes funds for professional services related to Bethesda Downtown Plan implementation; Purple Line mitigation; the 4-H property sale; and Town Code review.
- **Rationale:** The FY22 budget is based on anticipated needs.

Auditing Services

FY21 Budget: \$12,000 FY21 Est. Actual: \$12,000 FY22 Budget: \$12,000

- **Purpose:** This account funds the annual audit, as required by law.
- **Rationale:** The FY22 budget is based on a contract with the Town’s accounting firm.

GENERAL GOVERNMENT -- CIVIC AFFAIRS AND COMMUNITY PROGRAMS

Civic Affairs (Special Events)

FY21 Budget: \$55,000 FY21 Est. Actual: \$10,000 FY22: \$55,000

- **Purpose:** This account funds Town special events and any Council or Committee meeting expenses.
- **Rationale:** The FY22 budget includes funding to resume the Town’s regular events schedule.

Private Canopy Tree Maintenance Program

FY21 Budget: \$35,000 FY21 Est. Actual: \$35,000 FY22 Budget: \$35,000

- **Purpose:** This account provides funds to assist residents in maintaining private canopy trees.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Consulting Arborist Program

FY21 Budget: \$10,000 FY21 Est. Actual: \$10,000 FY22 Budget: \$10,000

- **Purpose:** This account funds the Town’s Consulting Arborist Program.
- **Rationale:** The FY22 budget is based on past expenditures.

Consulting Water Management

FY21 Budget: \$10,000 FY21 Est. Actual: \$1,500 FY22 Budget: \$10,000

- **Purpose:** This account funds the costs of the Town’s consulting engineer to provide recommendations to Town residents on improving water management on their property.
- **Rationale:** The FY22 budget is based on anticipated normal expenditures.

Private Native Tree Planting Program

FY21 Budget: \$10,000 FY21 Est. Actual: \$8,000 FY22 Budget: \$10,000

- **Purpose:** This account funds the Private Tree Planting Program, in which the Town plants native trees on private property at the request of homeowners.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Senior Support Services

FY21 Budget: \$10,000 FY21 Est. Actual: \$10,000 FY22 Budget: \$10,000

- **Purpose:** This account provides funds to the Chevy Chase at Home organization for services to Town seniors.
- **Rationale:** The FY22 budget provides funding for these services due to the ongoing public health crisis.

Battery-Powered Blower Rebate Program

FY21 Budget: \$30,000 FY21 Est. Actual: \$15,000 FY22 Budget: \$15,000

- **Purpose:** This account provides reimbursements to residents and businesses that work in Town for the purchase of battery-powered leaf blower equipment.
- **Rationale:** The FY22 provides funding for this program.

Other Community Programs

FY21 Budget: \$0 FY21 Est. Actual: \$0 FY22 Budget: \$20,000

- **Purpose:** This account provides funding for community programs that may be approved by the Town Council in the next fiscal year
- **Rationale:** The FY22 budget provides \$20,000 for additional community programs.

GENERAL GOVERNMENT – OTHER SERVICES AND SUPPLIES

Printing and Recording

FY21 Budget: \$30,000 FY21 Est. Actual: \$25,000 FY22 Budget: \$30,000

- **Purpose:** This account funds printing costs for Town publications. It also funds recordings and transcripts by the court reporter.
- **Rationale:** The FY22 budget is based on past expenditures.

Dues and Subscriptions

FY21 Budget: \$20,000 FY21 Est. Actual: \$20,000 FY22 Budget: \$20,000

- **Purpose:** This account funds membership dues for municipal associations and professional organizations.
- **Rationale:** The FY22 budget is based on past expenditures.

Insurance (LGIT)

FY21 Budget: \$11,500 FY21 Est. Actual: \$14,000 FY22 Budget: \$15,000

- **Purpose:** This account funds the Town’s liability insurance provided through the Local Government Insurance Trust (LGIT).
- **Rationale:** The FY22 budget is based on cost estimates provided by LGIT.

Supplies

FY21 Budget: \$10,000 FY21 Est. Actual: \$5,000 FY22 Budget: \$5,000

- **Purpose:** This account funds paper and office products, refreshments and supplies.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Telephone

FY21 Budget: \$8,000 FY21 Est. Actual: \$8,000 FY22 Budget: \$8,000

- **Purpose:** This account funds office phone lines, cell phones, and internet service.
- **Rationale:** The FY22 budget is based on past expenditures.

Web Hosting and Development

FY21 Budget: \$7,500 FY21 Est. Actual: \$7,500 FY22 Budget: \$7,500

- **Purpose:** This account funds web hosting and development.
- **Rationale:** This account includes funds for hosting and maintenance of the Town website.

Postage

FY21 Budget: \$4,000 FY21 Est. Actual: \$2,000 FY22 Budget: \$4,000

- **Purpose:** This account funds all Town postage, including the bulk mail permit.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

County Tax Collection Service

FY21 Budget: \$3,500 FY21 Est. Actual: \$3,500 FY22 Budget: \$2,000

- **Purpose:** The County assesses a fee to recover some administrative costs in collecting and disbursing the Town's property taxes.
- **Rationale:** The FY22 budget is based on County estimates.

Payroll Service

FY21 Budget: \$3,500 FY21 Est. Actual: \$4,000 FY22 Budget: \$4,000

- **Purpose:** This account funds the Town’s payroll service.
- **Rationale:** The FY22 budget is based on estimates provided by the payroll company.

Repairs and Maintenance

FY21 Budget: \$3,000 FY21 Est. Actual: \$1,000 FY22 Budget: \$2,000

- **Purpose:** This account funds maintenance of the photocopier and the Town generator.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Travel/Meeting Expenses

FY21 Budget: \$2,000 FY21 Est. Actual: \$1,000 FY22 Budget: \$2,000

- **Purpose:** This account funds Council and staff attendance at professional conferences, meetings and seminars. It also funds travel reimbursement.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Unusual Non-recurring

FY21 Budget: \$1,000 FY21 Est. Actual: \$1,000 FY22 Budget: \$1,000

- **Purpose:** This account funds unexpected items that are not originally budgeted.
- **Rationale:** The FY22 budget is based on past expenditures.

PUBLIC WORKS -- SANITATION AND WASTE REMOVAL

Household Trash Collection Contractual Services

FY21 Budget: \$175,000 FY21 Est. Actual: \$175,000 FY22 Budget: \$175,000

- **Purpose:** This account funds the contract for household trash collection.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Trash and Treasures Contractual Services

FY21 Budget: \$11,000 FY21 Est. Actual: \$0 FY22 Budget: \$11,000

- **Purpose:** This account funds the Town’s twice-yearly Trash and Treasures collection.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Town Dump Fees – Refuse

FY21 Budget: \$500 FY21 Est. Actual: \$0 FY22 Budget: \$500

- **Purpose:** This account funds the disposal of refuse by the Town’s maintenance crew.
- **Rationale:** The FY22 budget is based on past expenditures.

Leaf Collection Contractual Services

FY21 Budget: \$72,000 FY21 Est. Actual: \$72,000 FY22 Budget: \$84,000

- **Purpose:** This account funds the annual leaf collection and disposal contract.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Recycling Collection Contractual Services

FY21 Budget: \$105,000 FY21 Est. Actual: \$105,000 FY22 Budget: \$105,000

- **Purpose:** This account funds the Town’s single stream recycling program.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Recycling Bins/Carts

FY21 Budget: \$32,000 FY21 Est. Actual: \$3,500 FY22 Budget: \$5,000

- **Purpose:** This account funds new recycling bins and carts, as needed.
- **Rationale:** The FY22 budget provides funds for new recycling bins if the Town Council decides to convert to dual stream recycling.

Household Organic Waste Collection Contractual Services

FY21 Budget: \$35,000 FY21 Est. Actual: \$35,000 FY22 Budget: \$35,000

- **Purpose:** This account funds the Town’s household organic waste collection program.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Composting Bins

FY21 Budget: \$500 FY21 Est. Actual: \$0 FY22 Budget: \$500

- **Purpose:** This account funds new composting bins, as needed.
- **Rationale:** The Town anticipates purchasing additional composting bins in FY22.

Yard Trash Collection Contractual Services

FY21 Budget: \$23,000 FY21 Est. Actual: \$23,000 FY22 Budget: \$23,000

- **Purpose:** This account funds the Town’s yard trash collection contract.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Town Dump Fees – Yard Trash

FY21 Budget: \$500 FY21 Est. Actual: \$500 FY22 Budget: \$500

- **Purpose:** This account covers dump fees for yard trash taken to the dump by Town staff.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

PUBLIC WORKS -- STREETS AND ROADS

Sidewalk Snow Removal

FY21 Budget: \$70,000 FY21 Est. Actual: \$87,000 FY22 Budget: \$100,000

- **Purpose:** This account funds the Town’s sidewalk snow removal program.
- **Rationale:** The amount of annual snowfall is unpredictable. The FY22 budget is based on average annual expenditures.

Street Snow Removal

FY21 Budget: \$50,000

FY21 Est. Actual: \$47,000

FY22 Budget: \$50,000

- **Purpose:** This account funds the contractor that assists the Town crews in clearing snow from Town streets.
- **Rationale:** The FY22 budget is based on average annual expenditures.

Consultants and Engineers

FY21 Budget: \$40,000

FY21 Est. Actual: \$5,000

FY22 Budget: \$5,000

- **Purpose:** This account funds civil engineers and traffic consultants.
- **Rationale:** The FY22 budget provides funds for consultants to assist with implementation of infrastructure improvements.

Utilities

FY21 Budget: \$30,000

FY21 Est. Actual: \$30,000

FY22 Budget: \$30,000

- **Purpose:** This account funds street light electricity and utilities used at the garage.
- **Rationale:** The FY22 budget is based on past expenditures.

Street Sweeping

FY21 Budget: \$10,000

FY21 Est. Actual: \$10,000

FY22 Budget: \$10,000

- **Purpose:** This account funds monthly street cleaning.
- **Rationale:** The FY22 budget is based on contractual and anticipated costs.

Supplies

FY21 Budget: \$5,000

FY21 Est. Actual: \$100

FY22 Budget: \$5,000

- **Purpose:** This account funds supplies for streets and roads, including winter salt and sand, gas and oil.
- **Rationale:** The FY22 budget is based on past expenditures and anticipated needs.

Repairs and Maintenance

FY21 Budget: \$2,500 FY21 Est. Actual: \$2,500 FY22 Budget: \$2,500

- **Purpose:** This account funds repairs and maintenance of the Town's trucks and plows.
- **Rationale:** The FY22 budget is based on past expenditures.

Street Signs

FY21 Budget: \$2,000 FY21 Est. Actual: \$100 FY22 Budget: \$15,000

- **Purpose:** This account funds new street signs.
- **Rationale:** The FY22 budget will allow the Town to continue to replace and maintain street signs, including a full-scale replacement of all speed limit signs.

PUBLIC WORKS – PARKS, GROUNDS AND TREES

Tree Maintenance

FY21 Budget: \$150,000 FY21 Est. Actual: \$125,000 FY22 Budget: \$150,000

- **Purpose:** This account funds the Town's street tree maintenance program.
- **Rationale:** The FY22 budget is based on anticipated expenditures and the resumption of a fully funded tree maintenance program.

Landscaping Services

FY21 Budget: \$50,000 FY21 Est. Actual: \$85,000 FY22 Budget: \$85,000

- **Purpose:** This account funds the Town's landscaping contract.
- **Rationale:** The FY22 budget is based on competitively bid contractual costs.

Consultants & Engineers

FY21 Budget: \$40,000 FY21 Est. Actual: \$15,000 FY22 Budget: \$100,000

- **Purpose:** This account funds landscape designers, architects and engineers to assist in improving Town parks and open space.
- **Rationale:** The FY22 budget provides funds for consultants and engineers to assist with improvements to Town parks.

Arborist

FY21 Budget: \$25,000

FY2 Est. Actual: \$25,000

FY22 Budget: \$25,000

- **Purpose:** This account funds the Town's arborist services, including integrated pest management visits, preparation of pruning lists and oversight of the tree maintenance contractor.
- **Rationale:** The FY22 budget is based on projected needs and past expenditures.

Supplies

FY21 Budget: \$10,000

FY21 Est. Actual: \$5,000

FY22 Budget: \$10,000

- **Purpose:** This account funds supplies for parks and grounds, including fertilizer, sod, flower bulbs, grass seed, light fixtures, and landscaping materials.
- **Rationale:** The FY22 budget is based on past expenditures.

Utilities

FY21 Budget: \$3,000

FY21 Est. Actual: \$2,000

FY22 Budget: \$3,000

- **Purpose:** This account funds utility services that the Town uses in its parks, including rental of WSSC water meters and water usage, and in the Town garage.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Repairs and Maintenance

FY21 Budget: \$2,000

FY21 Est. Actual: \$4,500

FY22 Budget: \$2,000

- **Purpose:** This account funds maintenance of the Town's landscaping equipment. It includes repairs to the trucks, lawn mowers and watering rig.
- **Rationale:** The FY22 budget is based on past expenditures.

PUBLIC SAFETY (POLICE)

Salaries - Police Officers

FY21 Budget: \$315,000

FY21 Est. Actual: \$315,000

FY22 Budget: \$336,000

- **Purpose:** This account funds the Town's off-duty Montgomery County police officers.
- **Rationale:** The FY22 budget provides funding for 16 hours per day police coverage.

Police Management Service

FY21 Budget: \$32,000

FY21 Est. Actual: \$32,000

FY22 Budget: \$34,000

- **Purpose:** This account funds the administrative management of the Town's off-duty Montgomery County police officers.
- **Rationale:** The FY22 budget is based on anticipated expenditures.

Social Security and Medicare (Police)

FY21 Budget: \$24,000

FY21 Est. Actual: \$24,000

FY22 Budget: \$24,500

- **Purpose:** This account funds the federally-mandated Social Security and Medicare programs for Town employees.
- **Rationale:** Social Security and Medicare costs total 7.65% of officers' salaries. This rate is set by the Federal Government.

Workers' Compensation (Police)

FY21 Budget: \$21,000

FY21 Est. Actual: \$21,000

FY22 Budget: \$21,000

- **Purpose:** This account funds workers' compensation insurance through Chesapeake Employers Insurance.
- **Rationale:** Rates are based on police payroll figures and the Town's history of employee injuries.

Legal Liability Insurance (Police)

FY21 Budget: \$9,000

FY21 Est. Actual: \$9,000

FY22 Budget: \$9,000

- **Purpose:** This account funds the police portion of the Town's liability insurance provided through the Local Government Insurance Trust (LGIT).
- **Rationale:** The FY22 budget is based on cost estimates provided by LGIT.

Unemployment Insurance (Police)

FY21 Budget: \$500

FY21 Est. Actual: \$500

FY22 Budget: \$500

- **Purpose:** This account funds state-mandated unemployment insurance for Town employees through the Maryland Unemployment Insurance Trust Fund.
- **Rationale:** The Town's unemployment insurance rate is set by the State of Maryland. The FY22 budget is based on the first \$8,500 of wages paid to each employee during the calendar year.

FY 2022 CAPITAL BUDGET

INFRASTRUCTURE

STREETS & SIDEWALKS

FY21 Budget (Net): \$725,000 FY21 Est. Actual (Net): \$600,000 FY22 Budget (Net): \$100,000

- **Purpose:** This account funds necessary street and sidewalk work.
- **Rationale:** The FY22 budget is based on anticipated expenditures and is substantially lower than prior year expenditures due primarily to the anticipated completion of the final round of street and road repairs this fiscal year.

OTHER CAPITAL PROJECTS

STREET LIGHTS

FY21 Budget: \$5,000 FY21 Est. Actual: \$0 FY22 Budget: \$5,000

- **Purpose:** This account funds new street lighting equipment.
- **Rationale:** The FY22 budget includes funds for new streetlights.

FACILITIES AND EQUIPMENT

Vehicles

FY21 Budget: \$35,000 FY21 Est. Actual: \$35,000 FY22 Budget: \$0

- **Purpose:** This account funds new Town vehicles.
- **Rationale:** The Town does not plan to purchase any vehicles in FY22.

Information Technology Improvements

FY21 Budget: \$5,000 FY21 Est. Actual: \$0 FY22 Budget: \$5,000

- **Purpose:** This account funds upgrades to the Town's information technology systems.
- **Rationale:** The Town plans to make minor system enhancements in FY22.

PARKS, GROUNDS, AND TREES

Park Improvements

FY21 Budget: \$400,000

FY21 Est. Actual: \$13,500

FY22 Budget: \$750,000

- **Purpose:** This account funds improvements to Town parks and open space.
- **Rationale:** The FY22 budget provides funds to construct contemplated improvements in Town parks, including Zimmerman Park. This amount is substantially offset by a state grant of \$337,500 to renovate and upgrade Zimmerman Park.

New Trees/Reforestation

FY21 Budget: \$15,000

FY21 Est. Actual: \$15,000

FY22 Budget: \$15,000

- **Purpose:** This account funds the Town's reforestation efforts.
- **Rationale:** The FY22 budget provides funds to plant new street trees.

RESTRICTED FUNDS

Cable T.V. Improvements -- PEG Grants

Est. balance (6/30/2020): \$247,819 FY22 Est. Expenditures: \$82,000

- **Purpose:** As part of the Town's various cable franchise agreement, the Town receives money to be used for cable television facilities and operations.
- **Rationale:** For FY22, the Town anticipates some additional upgrades to the A/V system in the Town Hall, including providing for virtual participation in Town Council meetings.