

PUBLIC SERVICES COMMITTEE MEETING MINUTES  
MONDAY NOVEMBER 13, 2006

ATTENDEES:

Bill Pritchard, Chairman

John Barnes

Paul Blutter

Tracey Denning

Terry Gnezda

Absent: none

Guests: none

Lance Hoffman, Town Council Liaison

Blaney Harper

Arthur Schatzkin

Costas Toregas

The meeting was called to order. Each member introduced him/herself and provided their interests and reason for volunteering to serve on the PSC.

Copies of the following draft documents were provided and reviewed with committee discussion:

Standing Committees Operating Procedures and Roles and Responsibilities  
Town Council & Standing Committee Chairs Meeting, November 1, 2006

Meeting minutes: The purpose of the minutes was discussed, principally, to serve as part of the public record and to communicate the PSC activities to the Town staff and the other four Committees. There was reluctance on the part of the committee members to record and prepare meeting minutes. Suggested alternatives included: town staff attendance at meetings, recruiting a Town Teen as the PSC secretary (paid or for community service).

Scope of PSC interest and responsibilities: The committee took a broad view of the areas of Town services that would be within the purview of the PSC, including those that are delivered by the Town as well as those services that are provided by non-Town entities (government and private):

Traffic

Sidewalks/crosswalks

Security-police

Trash/recycling

Snow removal

Leaf removal

Parks

Water

Property runoff

Infrastructure-storm drains, sewers

Utilities

Electricity

Internet-cable

Phone

Underground placement

Animal control

### Mail services

There was also a suggestion of PSC review and support of Town management (budgeting, efficiency of services, effectiveness of services).

### Meeting schedule:

Meetings will be held the first Monday of each month, 7:30-9pm. The next two meetings will be held on Monday December 4, 2007 and Monday January 8, 2007. Additional meetings may be arranged as needed. A speakerphone should be available from the Town for our use, in case a member is unable to attend in person.

The topic of approaches to dealing with and resolving issues was introduced. There was discussion as to whether we would address issues assigned by the Town Council or bring up matters on our own. There was uncertainty as to what our role is to be. The Chair suggested that the role of the committee, the scope of its investigations and deliberations, and its output to the Town Council would vary depending on the issue. The matter is left open for further discussion.

### Additional items noted:

**Pedestrian safety:** The installation of sidewalks will likely be referred to the PSC by the Council for consideration.

**Electrical Services:** Members of the Town Council (Mayor Barnes and Lance Hoffman), the PSC Chair and Todd Hoffman will be meeting with representatives from PEPCO on Wednesday, November 3 to discuss the reliability of electrical service within the Town.

A mission statement will be drafted for consideration by the Committee.

The meeting was adjourned.