

**Town of Chevy Chase
Long-Range Planning Committee**

Minutes of the December 7, 2006 Meeting

7:30 p.m. - Town Hall

Tamara Harris, minute taker

Members in Attendance: Pat Burda, Chair; Kathy Strom, Town Council Liaison; Tina Coplan; Tamara Harris; David Lublin

Members Absent: Virginia Ceaser; Stephanie Brown; Diane Mooney; John Navratil; Tillman Stirling.

Handouts:

1. Agenda
2. Minutes of November 13th meeting
3. Long-Range Planning Committee Member Contact Sheet
4. Long -Range Planning Committee Mission Statement, Draft 12/7/06
5. Long-Range Planning: Issues for Committee Review, revised 12/06
6. Email from David Lublin to Pat Burda regarding the Master Plan for the Bethesda Central Business District and information regarding the Purple Line
7. Bethesda Central Business District plan July 1994, pages 52-63 and 114-127

Call to Order: Pat Burda convened the meeting at 7:30

Minutes of the November 13, 2006 meeting were reviewed and accepted.

The Long-Range Planning Committee will meet on the 3rd Thursday of each month. Location for each meeting will be announced.

Discussion and adoption of the Mission Statement:

The plan was for this statement to go to the Town Council on December 13th. However, there were further revisions and discussion and it was decided that this would be voted on by email. Pat would circulate the revised draft to all committee members.

Update on the Strategic Plan:

The Strategic Plan is now complete and will be presented to the Town Council on December 13th. A vote on the plan will be taken at the January meeting. The Strategic Plan includes a set of tasks for each standing committee.

Issues for the Long-Range Planning Committee:

1. Tracking Rezoning and Development information

We agreed that, in Bethesda, the development issues that are of most interest to us as a community are those that impact the east side of Wisconsin and those south of East West highway. In addition, the Purple Line developments are another concern.

Currently, the Town office and David Podolsky, the town attorney, will be passing rezoning and development-related notices on to Kathy and Pat, and Pat will, in turn, forward them to David Lublin who volunteered to monitor this for the LRP Committee. Issues of importance will be brought to the LRP Committee for discussion. We had two specific notices already, that of a project on Hampden Lane which will be watched from a distance, and another on Arlington Boulevard which will be watched more closely.

In addition, there is a need to work closely with other local town governments and to learn from their management of adjacent development. This would include Chevy Chase Village, the Greater Bethesda-Chevy Chase Coalition, and Rollingwood, which has just been given permission to have an election for incorporation.

2. The 4-H

It turns out that the proposal that had been seen was at least 5 years old. Tina did some initial background work and we are hoping to get more information from the Town records soon. We decided that we will continue to research the issue of the 4-H property as part of the larger open space issue.

3. Other Task Assignments

Monitoring Statewide issues: Pat will work with Charles Duffy; Kathy with Jane Lawton; and David Lublin with Rich Madeleno.

Exploring historic preservation protections: Tina and Stephanie

Monitoring school-related issues: Stephanie

Researching open space issues: Tamara and Tina will coordinate with the Environment committee

Other areas need people to work on them and Pat will speak to LRP Committee members about volunteering for these tasks.

The meeting adjourned at 9:30 PM.